

SIXTH CONGRESSIONAL DISTRICT REPUBLICAN PARTY OFFICIAL 2022 CONVENTION CALL

As Chairman of the Sixth Congressional District Committee of the Republican Party of Virginia, pursuant to the Republican Party of Virginia Plan of Organization, and as directed by the District Committee, I, John Massoud, do hereby issue this call for a District Convention to be held:

Saturday, May 7, 2022 at 10:00 AM

Augusta Expo Event Center

277 Expo Road

Fishersville, VA 22939

OR

An alternate site and/or time, if necessary, for the following purposes:

- a) Election of a District Committee Chairman
- b) Election of three District Regional Vice Chairmen
- c) Transaction of such other business as may properly come before the Convention

QUALIFICATIONS FOR PARTICIPATION:

All legal and qualified voters of the Sixth Congressional District under the laws of the Commonwealth of Virginia, regardless of race, religion, national origin or sex, who are in accord with the principles of the Republican Party and who, if requested, express in open meeting either orally or in writing as may be required by their Republican unit committee, their intent to support all of its nominees for public office in the ensuing election, may participate as a member of the Republican Party of Virginia in this Sixth Congressional District Convention.

DELEGATE CHECK-IN:

Convention check-in shall begin at 8:30 AM EDT and shall conclude at 10:00 AM. (Individuals participating in the operation of the convention will be allowed to check-in between 8:00 AM and 8:30 AM if their duties prevent them from checking-in during the prescribed times.)

All Delegates in line at 10:00 AM shall be allowed to check-in. The Convention shall be called to order at 10:00 AM or upon completion of check-in of all Delegates in line at 10:00 AM. Upon commencement of the first ballot for any office and thereafter, no quorum call or point of order regarding the quorum of the Convention, or of any Committee thereof, shall be in order.

MILITARY MEMBERS AS DELEGATES:

Military Members (any members of the Virginia National Guard, or the United States Armed Forces, Merchant Marine, or Coast Guard currently serving on active duty) may be certified as delegates by complying with the procedures detailed in a Unit's call pursuant to Art. VIII, Sec. H, para. 6. Military Member delegates or alternate delegates that are unable to attend the convention in person due to obligations of their official military orders, shall have their votes cast within their unit delegation according to candidate preference ballots.

Candidate preference ballots will be made available by the Sixth District Committee no later than April 9, 2022, and will be made available on the Sixth District Republican Committee website or upon request by e-mail to secretary@6thdistrictgop.org. Candidate preference ballots must be

received by the Secretary no later than May 1, 2022, by email to Secretary@6thDistrictGOP.org or by physical delivery to Jocelyn White-Hinegardner, 1739 Massanetta Springs Road, Rockingham, VA 22801.

RELIGIOUS EXEMPTIONS

Any certified delegate who is a member of a religious group whose tenets would prevent that delegate from voting during the regular hours of the Sixth District Convention may submit a request to his/her unit chair for information and verification. The unit chair will then forward that request to the District Chair no later than 5:00 p.m. on Tuesday May 3, 2022. The District Chair will direct the Head Teller and the respective unit chairman to arrange for such delegates to vote at a site designated by the Head Teller and District Chairman between the hours of 3:00 p.m. and 6:00 p.m. on Friday, May 6, 2022. After the delegates have voted, the Head Teller shall place the ballots in a manila envelope, seal it, and shall affix his signature across the seal. Ballots from different units will be placed in different envelopes and marked as to the unit. At the convention when ballots are distributed to the unit chairs for distribution to their delegates, the sealed envelope(s) will be handed to the appropriate unit chair(s) to be opened and counted with the other ballots from that unit at the time and in the manner that ballots cast at the convention are cast.

COMPOSITION OF THE CONVENTION:

The District Convention shall be composed of delegates and alternate delegates of the respective units they represent. Each Unit shall have one delegate vote per 250 votes of “Republican Voting Strength” as defined in the Republican Party of Virginia Plan of Organization (“The Party Plan”). Delegates and alternates shall be elected in county and city mass meetings, party canvasses, or conventions called for this purpose by each unit committee in conformity with the Plan. The maximum number of delegates and delegate votes of each Unit shall be as follows:

Locality	Delegate Vote	Max # Delegates
Allegheny County	42	210
Augusta County	228	1140
Bath County	13	65
Botetourt County	113	565
Buena Vista	13	65
Clarke County	39	195
Covington City	11	55
Frederick County	222	1110
Harrisonburg City	40	200
Highland County	8	40
Lexington City	7	35
Page County	68	340
Roanoke City	111	555
Roanoke County	150	750
Rockbridge County	60	300
Rockingham County	228	1140
Salem City	55	275
Shenandoah County	121	605

Staunton City	41	205
Warren County	101	505
Waynesboro City	40	200
Winchester City	37	185
Unit Totals	1,748	8,740

The number of alternates a unit may have shall not exceed the number of delegates to which it is entitled. The delegates present in each unit delegation shall designate which alternate delegate(s) shall vote in the place of an absent delegate(s) except where the body electing the delegates has determined another method.

DISTRICT CONVENTION VOLUNTARY REGISTRATION FEE:

Every person elected as a Delegate or Alternate Delegate to the Sixth Congressional District Convention will be asked to pay a \$20 (twenty dollar) non-refundable voluntary fee to help cover Convention expenses. Checks and money orders shall be made out to the Sixth District Republican Committee. Seating will be determined by the number for Delegates who are certified. Preferential seating will be given based on the percentage of Delegates in a Unit who pay the voluntary fee.

CERTIFICATION OF DELEGATES:

Each individual who is certified as a delegate must fill out a delegate application form provided by the unit. Units may design forms that suit their own particular needs. However, the forms must contain blanks in which each prospective delegate shall provide the name used when s/he registered to vote and the address at which they are registered to vote. The form must also provide spaces in which the delegate may provide their email address and phone number.

All forms submitted to a Unit must contain the Delegate’s signature.

Whether filed by email, via postal mail, or other methods, all Delegate filings must be received by the date specified in the Unit’s Official Call for the Mass Meeting, Canvass, or Convention at which the Delegate is standing for election. Postmarks do not govern.

Once credentialing of the prospective delegate has been completed by the local unit, the Unit Chairman (or his/her designee) shall send an email update to the prospective delegate, providing the preliminary acceptance or rejection of his/her filing, prior to the unit’s delegate election process. However, in the absence of this feedback, the Delegate should confirm ultimate filing success with his/her Unit Chairman prior to that unit committee’s Mass Meeting, Canvass, or Convention at which the Delegate is standing for election.

To the Unit Chairman or Permanent Chairman and Permanent Secretary of the Unit Mass Meeting, Convention, or Party Canvass: All Certifications and applicable fees received by the Unit, regardless of the date of the Unit Mass Meeting, Canvass, or Convention must be submitted no later than fourteen (14) days after the meeting at which delegates are selected, or twenty-one (21) days if the unit is submitting the names of more than 250 delegates. In no instance should the certifications and fees be submitted after **April 11, 2022 at 5:00 PM.** It is the responsibility

of the Unit Chair to confirm receipt of the certifications and fees with the Sixth District secretary.

After the filing deadline of the certification, no changes may be made by the unit, except that a certified alternate delegate may be made a delegate.

Certification packets from each Unit should include the following:

- a) A copy of the Unit Call of the Mass Meeting, Canvass, or Convention called for the purpose of selecting Delegates and Alternate Delegates to the Sixth District Convention.
- b) Checks for Convention fees remitted by Sixth District Convention Delegates who filed with the Unit.
- c) For each delegate who filed with the Unit, the original or a copy of the Sixth District Delegate application of elected Delegates or Alternates.
- d) For each delegate who was disqualified by the Unit, documentation of the reason(s) for the disqualification.
- e) Printed copy of the unit's official Excel spreadsheet listing Delegates.
- f) Completed Delegate Certification form provided by the Sixth District Committee.

Certification packets should be mailed or delivered as follows:

First Copy to:

Ken Adams, Vice Chair
Sixth Congressional District of Virginia Republican Committee
712 Pelham Drive
Waynesboro, VA 22980

Second Copy to:

Jocelyn White-Hinegardner, Secretary
Sixth Congressional District of Virginia Republican Committee
1739 Massanetta Springs Road
Rockingham, VA 22801.

Third Copy:

Unit's permanent records

CANDIDACY FILING REQUIREMENTS:

Any person who desires to seek election at the District Convention shall file a completed and signed Declaration of Candidacy, no later than **5:00 PM, February 7, 2022** to Ken Adams, 712 Pelham Drive, Waynesboro, VA, 22980. Postmarks will not govern, and it is the responsibility of the candidate to confirm receipt of their Declaration with the Sixth District Vice Chairman or Sixth District Treasurer (email tdmoser2@verizon.net). Declaration of Candidacy forms are attached to this Call and a separate form must be completed for each position a Candidate seeks.

The following candidates, in addition to the signed declaration of candidacy, shall pay a nonrefundable filing fee, via a check made payable to the “Sixth Congressional District of Virginia Republican Committee”:

Candidate for District Chairman \$1000.00

Candidate for Regional Vice Chair \$100

Candidates for Regional Vice Chair must reside in and be registered to vote in the Region for which they aspire to be Vice Chair. The Regions are as follows:

- Northern Region - Clarke County, Frederick County, Page County, Shenandoah County, Warren County, Winchester City;
- Central Region - Augusta County, Harrisonburg City, Highland County, Rockingham County, Staunton City, Waynesboro City;
- Southern Region - Allegheny County, Bath County, Botetourt County, Buena Vista City, Covington City, Lexington City, Roanoke City, Roanoke County, Rockbridge County, Salem City.

If only one candidate properly files for each contest, i.e., District Chair, Northern Region Vice Chair, Central Region Vice Chair, and Southern Region Vice Chair, then those candidates shall be deemed elected and the convention shall be cancelled.

No nominations for these offices will be accepted from the floor of the convention.

BALLOTING:

Balloting shall not begin before 10:30 AM or until all Convention Delegates in line by 10:00 AM have been registered (whichever is later).

The successful candidate must win by a majority vote. If the margin of victory is less than one percent (1%), there shall be a recount for that office.

RESOLUTIONS:

All resolutions must be submitted to the District Chairman no later than April 11, 2022. Postmarks will not govern for resolutions mailed. It is the responsibility of the resolution patron to confirm receipt of the resolution submitted to the District Chairman.

Resolutions shall be emailed to Chairman John Massoud (sjohnmassoud@aol.com) and cc:'d to Secretary Jocelyn White-Hinegardner (Secretary@6thdistrictgop.org) or sent via US Mail to:

John Massoud, Chair
Sixth Congressional District of Virginia Republican Committee
292 W. Queen Street
Strausburg, VA 22657

If no contests are required to be decided during the convention and the convention is cancelled (as detailed above), all submitted resolutions shall be submitted to the Sixth District Republican Committee for consideration.

INFORMATION PROVIDED TO CANDIDATES:

Within five (5) days of receipt of a unit's official Excel spreadsheet listing Delegates, the Sixth Congressional District of Virginia Republican Committee's Secretary shall email a copy of that spreadsheet to the following individuals:

- 1) All candidates for District Chairman
- 2) All candidates for Regional Vice Chairman

INFORMATION PROVIDED TO DELEGATES:

On or before **April 23, 2022**, the following information will be emailed to each Unit Chairman for subsequent distribution to each Delegate certified by that Unit:

- 1) Candidates for District Chairman
- 2) Candidates for Regional Vice Chair
- 3) Properly Filed Resolutions
- 4) Proposed Convention Rules

PUBLICATION:

This Call shall be posted on the website of the Republican Party of Virginia (virginia.gop/events/) and of the Sixth Congressional District Republican Committee (www.sixthdistrictgop.org/convention.)

All unit committees shall forward a copy of their calls to the Republican Party of Virginia (nathan@virginia.gop) for publication on the website of the Republican Party of Virginia (virginia.gop/events/) and to secretary@6thdistrictgop.org for publication on the Sixth Congressional District Republican Committee website (www.sixthdistrictgop.org/convention) when the calls are published locally by the respective unit committees.

The Convention shall be conducted in accordance with the Plan of Organization of the Republican Party of Virginia, Bylaws of the Sixth Congressional District of Virginia Republican Committee, and Robert's Rules of Order, Newly Revised, 12th Edition, with that order of precedence.

CALL REVISIONS:

The Executive Committee of the Sixth District Republican Committee (Executive Committee) is authorized to revise the issued Call to make technical or conforming changes to the call in the event such changes are necessary. Executive Committee must promptly notify the Sixth District Republican Committee of any such technical or conforming changes.

Paid for and Authorized by the Sixth Congressional District of Virginia Republican Committee